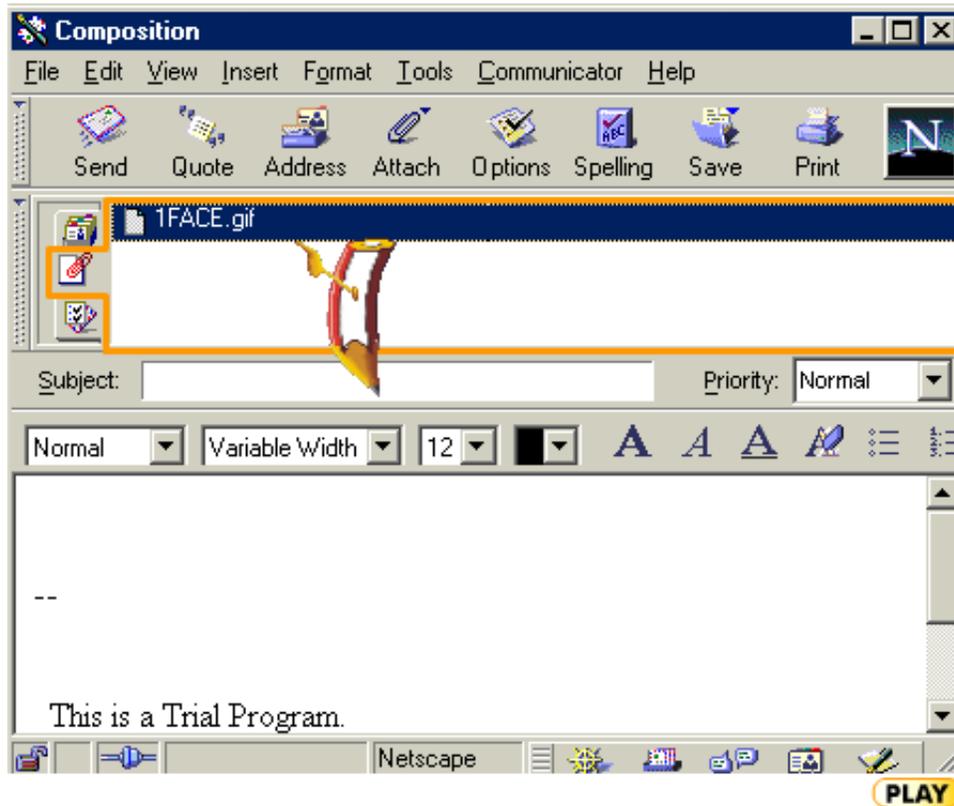


# Attaching Files Through Netscape Communicator

## To Attach A File To An Outgoing E-mail Message:

- First click on **Communicator Menu** and select **Messenger Option**.
- In the **Inbox Dialog Box**, click on **File Menu** and choose **New Message**.
- In the **Message Composition** window, click and hold **Attach** and then choose **File**.



- Select the file you want to attach and click **Open**.
- The file appears in the attachments list.

## To Attach A Web Page To An Outgoing E-mail Message:

- In the composition window, click and hold **Attach** and choose **Web Page**.
- In the dialog box that appears, select the file you want to attach and click **Open**.
- Click **OK**. (On Mac OS or Unix, click **Attach**.)
- The icon and title of the web page you have attached appear in the attachments list.

## To Attach Your Personal Card To An Outgoing E-mail Message:

- In the composition window, click **Attach**, and then choose **Personal Card**.
- Your personal card is attached to the bottom of the E-mail message when you send it.