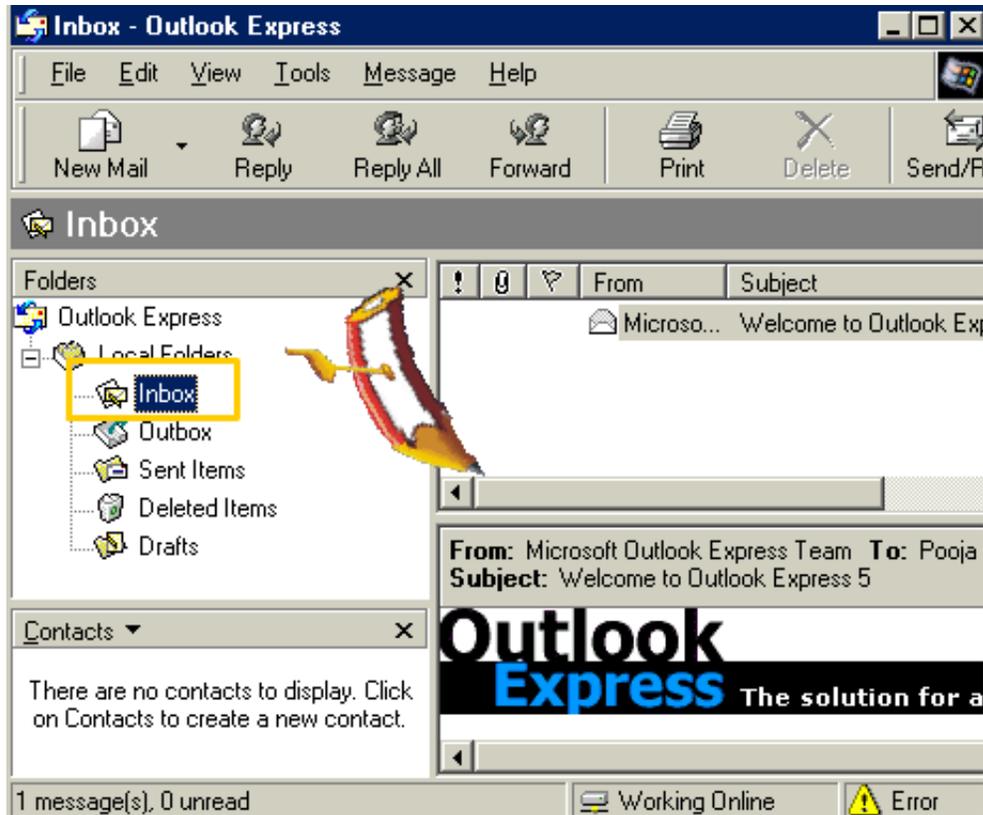


## Receiving E-mail Through Outlook Express

After Outlook Express [Downloading](#) your messages, or after you click the **Send/Receive** button on the toolbar, you can read messages either in a separate window or in the preview pane.

- Click the **Inbox** icon on either the Outlook bar or the Folders list.



- The **Progress Bar** tells the status of receiving the messages.
- To view the message in the preview pane, click the **Message** in the message list.
- To view the message in a separate window, double-click the message in the message list.