

Comma

⇒ Use a comma between nouns and noun phrases in a list.

I bought two apples, three oranges and some grapes.



He enjoys tennis, badminton, skating and football At school we study English, math, science, history and geography.

⇒ Use commas between adjectives when you use several of them to describe something.

Examples

● A giraffe is a tall, long-necked, long-legged animal.



● He is a tall, handsome, smart and ambitious young man.



⇒ Use a comma after yes and no, and before please in sentences. You also use a comma before or after the name of the person you are speaking to.

☐ Goodbye, George!

☐ No, it has stopped.

☐ Can you tell me what time it is, please?

☐ Good morning, sir!

☐ Yes, it's a quarter past three, George.



⇒ Commas are used to show where there is a brief pause.

☐ Unfortunately, she injured her knee skiing.

☐ She was in the bedroom, listening to music on the radio.



Exclamation Point



An exclamation point is often used after a command, an interjection, or a word that shows surprise or anger.

Examples

• Sit down!

• Oh dear!

• What a surprise!

• You are fired!

• Itold vou not to do that!

• Quiet!

• Put the knife down!

• Help! Help!



• Eek! A ghost!

• Stop him!

• Question Mark

• Use a question mark after a question.

• How are you.

• What's your name?

• How many stamps do you have?

• Who has taken my pen?

• Where do they come from?

• Can you lend me your bicycle?

• Where are you going?





Question Mark



Use a question mark after a question.


Here are more examples:


 How are you?


 What's your name?


 How many stamps do you have?


 Where do they come from?


 Who has taken my pen?

 Can you lend me your bicycle?

 Where are you going?

 Why are you always late?

 What's the meaning of this word?

 Do you know the answer to this problem?

Apostrophe

➡ Use an apostrophe with an s ('s) to show who owns something.

The's is added after singular nouns or names.

This is Peter's bed and that is Michael's bed.

Examples

- We all like Mom's cooking.



- John's dog is very friendly.



- All the pupils have a month's vacation in June.



- I spent the evening at David's playing video games.



☐ Father is holding Susie's hand.



☐ We're going to our aunt's house.



☐ There is a bird's nest in that tree.



☐ Our dog's collar is brown.



☐ Is this Portland's tallest building?

